



TECHNOLOGY
BRIDGE TO OPPORTUNITY

**UPPER SHORE
MANUFACTURING & BUSINESS COUNCIL**

**P.O. Box 8
Wye Mills, MD 21679
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MEMORANDUM

September 19, 2001

TO: Presidents and CEO's, Human Resources Professionals, Plant/Operations Managers, Team Leaders and Managers

SUBJECT: USMBC FORUMS

Recent forums hosted by the *Upper Shore Manufacturing & Business Council, Chesapeake College's Office of Continuing Education and Workforce Training* and the *Upper Shore Advanced Technology Center*, have been well received by business and industry. Three overview forums in partnership with the *Maryland Technology Extension Service* are planned on the following topics to generate interest for a more in-depth course during fall 2001.

QUALITY MANAGEMENT/ISO 9000 - 2000

Thursday, October 11, 2001

8:30 — Noon

Chesapeake College, Wye Mills Campus
Economic Development Center, Room – EDC 27

Cost: \$10.00

Presentation will include an overview of the ISO 9001: 2000 Family of Standards, covering changes from the 1994 version both in terms of structure and content in order to convey a basic understanding of the revisions and their potential impact on an organization's quality management system. The discussion will include: the rationale behind the current revision; the structure of ISO 9001: 2000; the process-based focus and the performance improvement perspective; quality documentation impacts, as well as timing, introduction, interpretation and auditing issues. Established in 1984, QMI, a division of the CSA Group, is one of leading registrars of ISO 9000 Quality Management Systems in North America and around the world. QMI has certified about one dozen companies within the Delmarva area. Mr. Hudson, a registered lead auditor with both RAB and IRCA, has 30 plus years of industry experience. Most of his time is spent on quality and consulting assignments to companies on how to implement ISO 9000 series QMS.

Presenters: Sharon Berckman, QMI and John Hudson, Auditor/Trainer, QMI

LEAN MANUFACTURING

Thursday, November 8, 2001

8:30 — Noon

Chesapeake College, Wye Mills Campus
Economic Development Center, Room - AUD 01
Cost: \$60.00

This seminar will explain how Lean Manufacturing is both a broad strategy, and also a very specific set of techniques requiring proper implementation to obtain lasting results. By continuously applying the “appropriate” techniques for your company, results will be obtained that will classify you as “World-Class.” The concept of waste, or non-value adding activity, reduction applies to every company and industry! The FLOW concepts you will learn during this seminar will give you the proper perspective and understanding in order to get started on your own company’s LEAN journey. Key topics will include: Benefits of Lean, Push vs. Pull Systems, One-Piece-Flow, Cells, Setup Time Reduction.

Presenters:

UMD Technology Extension Service:

Barry Frey, Manager, MTES Eastern Shore Regional Office
Ron Hawkins, Manager, MTES Federal Technology Application Offices
David Rizzardo, Manufacturing Consultant, MTES

ERGONOMICS * Friend or Foe

Wednesday, December 5, 2001

8:30 – Noon

Chesapeake College, Wye Mills Campus
Performing Arts Center, AUD – 01
Cost: \$40.00

A proactive approach to ergonomic issues can be a competitive tool by reducing injuries and illnesses, decreasing fatigue, absenteeism and turnover while increasing worker safety, productivity, quality, worker satisfaction and morale. This seminar will focus on ergonomic concepts and basics and how it relates to the workplace. Participants will learn ways to reduce insurance costs and workers compensation claims and how to identify problems and propose solutions in the workplace. Learn the importance of developing and implementing an ergonomic program in the workplace and the risk factors for Cumulative Trauma Disorders and Manual Material Handling.

Presenters:

UMD Technology Extension Service:

Barry Frey, Manager, MTES Eastern Shore Regional Office
Ron Hawkins, Manager, MTES Federal Technology Application Offices
David Rizzardo, Manufacturing Consultant, MTES

For further information please call the USMBC at 410-827-7744!